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| ***Notice on Procedures of Graduate Thesis Blind Review*** |
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| **I. Graduates are required to submit the following materials for the thesis/dissertation blind review**  1. Upload an electronic version of the thesis/dissertation that meets the format requirements for blind review;  Website: Student Service System of Graduate School → Personal Information → Upload dissertation/thesis for blind review → Dissertation/Thesis in PDF format.  Format Requirements for blind review: Homepage of Graduate School → Degree Education → Regulations → *Format Regulations on Dissertation/Thesis*.  For master's candidates: Upload thesis in PDF format.  For doctoral candidates: Upload dissertation in PDF format and fill in the innovation information.  2. Submit a copy of the *Thesis/Dissertation Defense Application Form* signed by the supervisor;  For candidates who will defense in advance or have postponed their defense: A copy of the application form for the defense must be signed by the Graduate Education Service Center to confirm that relevant procedures have been completed.  **II. Graduate Thesis Blind Review Fee**  Except for randomly selected master's candidates who do not need to pay the blind review fee, the remaining candidates have to pay 200 yuan for each master's thesis and 400 yuan for each doctoral dissertation.  Payment:  1. Campus Card (deposit enough money in “card wallet” in advance). Go to Degree Management Office of Graduate School, Campus Sipailou, or Room Y102, Jizhong Building, Campus Jiulonghu.  2. Cash. Go to the Finance Department with the bill issued by the Degree Management Office.  **III. Time and Location for Applying for Blind Review**  Time: Tuesday & Friday (except holidays)  For master's candidates: Room 207, Yifu Building, Campus Sipailou Tel: 83792406/83795514  Room Y102, Jizhong Building, Campus Jiulonghu Tel: 52090206  Room 243, Administration Building, Campus Dingjiaqiao Tel: 83272489  For doctoral candidates: Go to Campus Sipailou to apply for defense and blind review.  **III. Return Time of Blind Review Results**  Generally, the results of the blind review will be given within 50 days (delay properly due to holidays), and the returned information can be found in personal information on the website of Graduate School.    Degree Management Office of Graduate School  September 7, 2017 |